



Board of Trustees Meeting
Cafeteria
1401 Highland Avenue
Duarte, CA 91010
(657) 321-4000

Open Board Minutes
Monday, November 17, 2025

Closed Session - 6:00-6:30 PM, Location: Admin Conference Room

Open Session - 6:30-8:00 PM, Location: Cafeteria

1. Call to Order

a. Roll Call

a. Genevieve Spinella	CSArts-SGV Board Member (President)
b. Marcy Ulrich	CSArts-SGV Board Member
c. Carol Green	CSArts-SGV Board Member
d. Francisco Figueroa	CSArts-SGV Board Member
e. Steven Wagner	CSArts-SGV Founder & Strategic Consultant
f. Gregory Endelman	CSArts-SGV Chief Operations Officer
g. Teren Shaffer	CSArts-SGV Foundation
h. Nicole Read	CSArts-SGV
i. Alison Hennessey	CSArts-SGV
j. Sean Kerr	CSArts-SGV
k. Leon Metoyer	CSArts-SGV
l. Ann Kang	CSArts-SGV
m. Zakai Haynes	CSArts-SGV
n. Jessica Tan	CSArts-SGV

2. Public Comment on Closed Session Agenda Items and Other Items Within the Jurisdiction of the Board

No Comment

3. Closed Session

- a. Student Matters
- b. Personnel Matters
 - i. Public employee
employment/discipline/dismissal/release/resignation/complaints: Government Code section 54957
- c. Legal Matters
 - i. Conference with legal counsel: Anticipated Litigation:
 - 1. (1) potential case

4. Call to Order for Open Session

- a. Roll Call
- b. Pledge of Allegiance

5. Reportable Action (if any) from Closed Session

No Report

Public records related to the public session agenda that are distributed to the Governing Board within 72 hours before a regular meeting may be inspected by the public at 1401 Highland Avenue, Duarte CA during regular business hours (8:00 a.m. to 4:00 p.m.) In compliance with the Americans With Disabilities Act, please contact the Board secretary in advance of the meeting if you require accommodations.



Board of Trustees Meeting

Cafeteria

1401 Highland Avenue

Duarte, CA 91010

(657) 321-4000

6. Mission & Core Values

- a. Mission (who we are):
 - i. We provide an unparalleled arts and academic education in a creative, challenging, and nurturing environment to a diverse student body passionate about the arts, preparing them to reach their highest potential.
- b. Core Values (how we make decisions):
 - i. Student growth and education come first.
 - ii. Commitment to excellence, innovation, professionalism, and integrity.
 - iii. Foster a nurturing environment of creativity, respect, and collaboration.
 - iv. Commitment to life-long artistic and scholarly development.

7. Public Comment on Open Session Agenda Items and Other Items Within the Jurisdiction of the Board

No Comment

8. Consent Slate

- a. Approval of Minutes: [Open Board Minutes 10.27.25](#)
- b. SGV Position Change Form - OCT 25
- c. California School Boards Association Gamut Service Agreement
 - i. *Motion to Approve Consent Slate: C.Green*
 - ii. *Second: M. Ulrich*
 - iii. *Unanimously Approved*

9. Principal's Report

N. Read, A. Hennessey, & S. Kerr

[Board of Trustees Meeting 11.17.25](#)

- a. Administration will update the Board on the activities and operations of the school
 - i. Class President Report: Freshman Class Presidents:
 - 1. Student Class President Reports:
 - a. D. Kong and W. Tang reports on updates of the school:
 - i. The Sophomores are currently in 3rd place, catching up with 11th Grade with lots of spirit and potential.
 - ii. D. Kong and W. Tang recapped Preview Day.
 - iii. Encouraged Board to view Arts featured in CSArts lobby.
 - iv. Reported a successful blood drive last Friday, December 14, 2025.
 - ii. Rising Star Award: E. Recalde
 - 1. N. Read presents Rising Star Award to E. Recalde
 - a. Teacher Comments & Acknowledgements
 - i. Acknowledgement of Native American Heritage Month – November was presented by E.R.

Public records related to the public session agenda that are distributed to the Governing Board within 72 hours before a regular meeting may be inspected by the public at 1401 Highland Avenue, Duarte CA during regular business hours (8:00 a.m. to 4:00 p.m.) In compliance with the Americans With Disabilities Act, please contact the Board secretary in advance of the meeting if you require accommodations.



Board of Trustees Meeting

Cafeteria

1401 Highland Avenue

Duarte, CA 91010

(657) 321-4000

- ii. Recognized the **Gabrielino–Tongva Tribe**, the original inhabitants of the greater Los Angeles area.
- iii. Described as the “artists before the artists”
- iv. B. McNally: “Kind, Positive, Thoughtful; brings joy to every room and shines brightly.”
- iii. Senior Spotlight Awards: K. Dimaculangan & F. Farnam
 - 1. N. Read presents the Senior Spotlight Awards for K.D.
 - a. Teacher Comments for K.D.
 - i. **Skinner**: Exceptional student in Government; challenges classmates in meaningful ways
 - ii. **Read**: “Incredibly multitalented — won the lottery.”
 - iii. **Averitt**: Always on time, always has his music; highly involved with CSArts. K.D. exemplifies the CSArts pillar and is truly deserving of this honor.
 - 2. N. Read presents the Senior Spotlight Awards for F. Farnam.
 - a. Teacher Comments:
 - i. Goes: Elevates every classroom; smart, kind, and helpful
 - ii. Blaylock M: Represents the definition of hard work and passion a single hope
 - iii. Ancona: One of the most talented and diverse students to ever enter the IA conservatory filmmaker, artist, performer, actor, etc.
 - iv. F.F. embodies the best of the program; a gift to the community and the school

10. Governance

N. Read

- a. Discussion Item: Proposed Board Governance Workshop on Saturday, January 10, 2026
 - G. Spinella proposes to come up with an official board onboarding process.
- b. Reminder: Scheduled Classroom Visits

11. CSArts-SGV Teachers’ Association (CSATA) Updates

- a. Updates on Teacher Accomplishments and Classroom/Department Celebrations
- b.

12. Strategic Consultants’ Report

S. Wagner & G. Endelman

- a. The strategic consultants will update the Board on the activities and operations of the school, services agreement, and property management
 - i. G. Endelman acknowledged A. Hennessey for his hard work on the CFA, planned expenditures, and collaboration with each director, emphasizing fiscal responsibility and strategic efforts to secure funding through *Pick Your Passion*.

Public records related to the public session agenda that are distributed to the Governing Board within 72 hours before a regular meeting may be inspected by the public at 1401 Highland Avenue, Duarte CA during regular business hours (8:00 a.m. to 4:00 p.m.) In compliance with the Americans With Disabilities Act, please contact the Board secretary in advance of the meeting if you require accommodations.



Board of Trustees Meeting

Cafeteria

1401 Highland Avenue

Duarte, CA 91010

(657) 321-4000

He also recognized Sean Kerr for obtaining additional funding. G. Endelman noted the ribbon-cutting ceremony for the E-sports lab and thanked the Board and Mr. Read for earning his third credential, which made the project possible.

13. Committee Reports - Information Only & Action Items.

a. Finance

S. Wagner & G. Endelman

- i. S. Wagner and G. Endelman reported on efforts to identify a new financial partner experienced in charter school operations and recommended moving forward with Endeavor Bank. The proposed financing includes a note in the name of the SMG Arts property and a \$1 million line of credit in the name of the school, both requiring Board approval. The Board unanimously approved CSArts-SGV Board Resolution No. 2025-07 authorizing the financing relationship with Endeavor Bank. Strategic consultants will continue to update the Board on financial reports, with a Financial Packet and Cash Flow Update scheduled for September 25.
- ii. **Approve:** CSArts-SGV Board Resolution No. 2025-07 regarding financing relationship with Endeavor Bank
Motion: C. Green
Second: F. Figueroa
Vote: Unanimously Approved
- iii. Discussion: September 25 - Financial Packet & Cash Flow Update
- iv. Approve: CSArts-SGV Board Resolution No. 2025-07 regarding financing relationship with Endeavor Bank

b. Foundation

T. Shaffer.

The Foundation President provided an update on fundraising efforts toward a \$130,000 goal, including securing a \$50,000 matching donor and partial match commitments. Fundraising incentives will prioritize support for students from disadvantaged backgrounds through FRLP and Hearts for the Arts matching programs. Updates were also shared regarding rising Gala costs, philanthropy partnerships, a submitted LOI to the Ahmanson Foundation for PAC renovations, National Philanthropy Day participation, and ongoing collaboration with fundraising and community partners.

c. Operations

N. Read

- i.
 1. Administration presented an overview of Dashboard indicators, including Suspension Rate, Student Achievement, College/Career Readiness, and Chronic Absenteeism, noting modest improvement in attendance and gains in several academic areas. Updates included early college participation, improved matriculation data, and recognition of

Public records related to the public session agenda that are distributed to the Governing Board within 72 hours before a regular meeting may be inspected by the public at 1401 Highland Avenue, Duarte CA during regular business hours (8:00 a.m. to 4:00 p.m.) In compliance with the Americans With Disabilities Act, please contact the Board secretary in advance of the meeting if you require accommodations.



Board of Trustees Meeting

Cafeteria

1401 Highland Avenue

Duarte, CA 91010

(657) 321-4000

counselors and instructional teams for their work supporting student success.

- ii. Information Only - Survey Results
 - 1. School counseling and student needs assessment data were presented by school counselors, M. Shiroma, B. McMillen, and E. Christy, highlighting increased demand for academic, college/career, and social-emotional support, as well as access to counselors and wellness resources. Strategic Planning survey results reflected strengths in school safety and community, with identified needs in facilities, mentorship, student workload balance, and cross-conservatory collaboration.
- iii. Second Read: New Course Approvals
 - 1. Earth and Space Science
 - 2. Line Dance & Two-Step
 - 3. Latin Jazz Dance
 - a. *Motion to Approve all three courses: F. Figueroa*
 - b. *Second: M. Ulrich*
 - c. *Unanimously Approved*
- iv. Action: Vote to Approve Amended Early College Policy
 - a. *Motion to Approve Amended Early College Policy: C. Green*
 - b. *Second: M. Ulrich*
 - c. *Unanimously Approved*
- v. First Read: Curriculum Handbook 2026-2027
 - a. *Motion to Approve curriculum handbook with the new courses: M. Ulrich*
 - b. *Second: C. Green*
 - c. *Unanimously Approved*
- vi. Informational Only: Strategic Planning Meeting on Wednesday, December 10th, 5:15 - 7:00 PM
 - 1. M. Ulrich and C. Green will attend.
- d. Community Liaison
 - i. November 12, 2025: Rotary Senior Breakfast
 - ii. November 13, 2025: Duarte Chamber of Commerce, Mayor's Breakfast at City of Hope
 - iii. November 13, 2025: DUSD Installation of New Superintendent, Dr. Jessica Medrano
 - iv. November 14, 2025: National Philanthropy Day - Greater Los Angeles: Erin & Mike Slessor
- e. Legal
- f. Government Liaison

14. Reports from the Board of Trustees on non-agendized items

Public records related to the public session agenda that are distributed to the Governing Board within 72 hours before a regular meeting may be inspected by the public at 1401 Highland Avenue, Duarte CA during regular business hours (8:00 a.m. to 4:00 p.m.) In compliance with the Americans With Disabilities Act, please contact the Board secretary in advance of the meeting if you require accommodations.



Board of Trustees Meeting

Cafeteria

1401 Highland Avenue

Duarte, CA 91010

(657) 321-4000

- a. Z. Haynes raised concerns regarding communication among co-class presidents, directors, and student leadership roles, noting the need for a more seamless transition and improved coordination between groups. L. Metoyer commended Zakai for stepping into a leadership role and performing well despite initial hesitation. F. Figueroa, Z. Haynes, M. Ulrich, and G. Spinella expressed appreciation for the school counselors, recognizing the significant demands placed on them and thanking them for their work supporting classrooms, administering surveys, and contributing to student services.
- b. *Motion to Adjourn: Frank Figueroa*
- c. *Second: Marcy Ulrich*
- d. *Unanimously Approved*

Next Trustee Meeting and Agenda

- a. Agenda Requests for December 15, 2025
 - i. [Board Meeting Dates 25/26](#)

Adjourn

Public records related to the public session agenda that are distributed to the Governing Board within 72 hours before a regular meeting may be inspected by the public at 1401 Highland Avenue, Duarte CA during regular business hours (8:00 a.m. to 4:00 p.m.) In compliance with the Americans With Disabilities Act, please contact the Board secretary in advance of the meeting if you require accommodations.