Policy 3290: Gifts, Grants And Bequests

Status: ADOPTED

Original Adopted Date: 10/26/2026 | **Last Reviewed Date:** 10/26/2026

The Board of Trustees may accept any gift, grant, or bequest of money, property, or service to California School of the Arts - San Gabriel Valley (CSArts-SGV) from any individual, organization, foundation, or public or private agency that desires to support CSArts-SGV's educational program. While greatly appreciating suitable donations, the Board shall reject any gift which may directly or indirectly impair its authority to make decisions in the best interest of students or its ability or commitment to provide equitable educational opportunities.

Before accepting any gift, grant, or bequest, the Board shall carefully consider any conditions or restrictions imposed by the donor to ensure their consistency with the CSArts-SGV's vision, philosophy, and operations. If the Board believes CSArts-SGV will be unable to fully satisfy the donor's conditions, the gift shall not be accepted.

In addition, the Board shall ensure that acceptance of the gift, grant, or bequest does not:

1. Involve creation of a program which the Board would be unable to sustain when the donation is exhausted
2. Entail undesirable or excessive costs
3. Promote the use of violence, drugs, tobacco, alcohol, or any other dangerous activity
4. Advertise or endorse the use of non-nutritious food or beverages during the school day
5. Encourage or enable the violation of any law or school policy
6. Imply endorsement of any business or product or unduly commercialize or politicize the school environment

Any gift of books or instructional materials may only be accepted if they meet school criteria for selection of instructional materials.

All gifts, grants, and bequests shall become CSArts-SGV property. Donors are encouraged to donate all gifts to the school rather than to a particular classroom or teacher. At the Principal or designee's discretion, a gift may be used for a particular program or classroom.

When any gift of money received by the school is not immediately used, it shall be placed in the county treasury in accordance with law. (Education Code 41030-41031)

The Principal or designee shall annually provide a report to the Board indicating the gifts, grants, and/or bequests received on behalf of the school in the preceding fiscal year. The report shall include a statement of account and expenditure of all gifts of money and an inventory of all gifts of physical assets.

Corporate Sponsorship

The Board may enter into an agreement or arrangement with an outside entity for the sponsorship of an educational, athletic, or other program or activity. When appropriate, the agreement may allow the outside entity to advertise or promote its business, product, or service in school publications or on school property or websites.

Every sponsorship agreement shall be in writing and shall be approved by the Board. The Board shall ensure that CSArts-SGV's relationship and arrangement with the sponsor are consistent with the school's mission, values, and goals. Any advertising or promotional message, image, or other depiction to be used by the sponsor shall meet the standards set for commercial advertising on school property and in school-sponsored publications in accordance with BP 1325 - Advertising and Promotion.

Each sponsorship agreement shall contain statements including, but not limited to:

1. The purpose of the relationship with the sponsor, details of the benefits to CSArts-SGV, and how the benefits will be distributed
2. The duration of the agreement and the roles, expectations, rights, and responsibilities of CSArts-SGV and the sponsor, including whether and to what extent the sponsor is allowed to advertise or promote its products and/or services
3. The authority of the Board to retain exclusive right over the use of CSArts-SGV's name, logo, and other proprietary information and the requirement that the sponsor obtain prior approval of the Board before using such information
4. The prohibition against the collection or distribution of students' personal information except as allowed by law
5. The authority of the Board to terminate the agreement without any penalty or sanction to the school if the sponsor's message, business, or product becomes inconsistent with the school's vision, mission, or goals or the sponsor engages in any prohibited activity

Online Fundraising

Any person or entity who wishes to conduct an online fundraising campaign, including a crowdfunding campaign, for the benefit of the school or a classroom shall submit a written request for prior approval to the Principal or designee. Approval of requests shall take into consideration compatibility with CSArts-SGV's vision and goals, core beliefs, instructional priorities, and infrastructure; the manner in which donations are collected and distributed; equity of the use of funds; and any other factors deemed relevant or appropriate by the school.

Any person or entity approved to conduct an online fundraising campaign shall comply with relevant school policies and procedures, including ensuring financial transparency in describing the purpose and use of the funds and protecting student privacy as applicable. Such person or entity shall specify that CSArts-SGV, rather than a staff member or classroom, will own the funded resources.

Funds raised by an online fundraising campaign and donated to CSArts-SGV shall be subject to the same terms, criteria for acceptance, and accountability measures as any other donation as specified in this policy.

Appreciation

The Board may show appreciation for any donation to CSArts-SGV in any manner it deems appropriate. Such appreciation may take the form of letters of recognition or Board resolutions; plaques, commendations, or awards; planting of commemorative trees or gardens; or naming or renaming of buildings, grounds, or facilities. Conferment of any such honor shall be in accordance with applicable Board policy.
