

ALL DONATIONS MUST ACCOMPANY A COMPLETED DONATION FORM.

Please return this form and auction item(s) to:
CSArts-SGV Foundation
ATTN: Amanda Warner
1401 Highland Avenue, Duarte, CA 91010

Items that cannot easily be mailed at the address above may be brought to the CSArts-SGV front desk and handed to Director of Development Amanda Warner, along with the accompanying donation form.

Please email amanda.warner@sgv.csarts.net when you drop off the item(s) at the front desk.

ITEM CONTRIBUTION RECORD

DONOR INFORMATION

Company/Donor Name _____
(PLEASE PRINT COMPANY/DONOR NAME TO BE RECOGNIZED IN PRINT)

Company/Donor Address _____

City _____ State _____ Zip Code _____

Company Contact Person _____ Company/Donor Phone _____

Contact Email _____ Web Address _____

CHECK ONE OR AS MANY THAT APPLY. PLEASE BE AS SPECIFIC AND DETAILED AS POSSIBLE.

Items received after **Friday, March 6, 2026 may not be considered for inclusion.*

Please contact Senior Director of Special Events Jamie Schofield at jamie.schofield@ocsarts.net for specific auction item questions.

☐ **GIFT CARD/CERTIFICATE:** in the amount of \$ _____ to: _____
Min. suggested value of \$100

☐ **UNIQUE, EXCLUSIVE ITEM:** _____

Fair Market Value \$ _____ *Donated items to be valued at a minimum of \$100 and in new and original state.*

Description _____

Item(s) Restrictions/Expiration Date _____

SOLICITOR/STUDENT NAME _____ Phone _____
(PLEASE PRINT)



The CSArts-SGV Foundation is a 501(c)(3) organization with the following Federal Tax I.D. Number: 33-0970818. This contribution becomes the property of the CSArts-SGV Foundation. This form serves as our official receipt of contribution. The Gala Committee reserves the right to use any donated items in this auction or for other CSArts-SGV affiliated fundraising events.

*** PLEASE RETAIN A COPY FOR YOUR PERSONAL RECORDS ***

OFFICE USE ONLY

Date Entered _____ Entered by _____ ☐ Donor Info Input

Category _____ Initial Item # _____

PKG Title: _____ PKG # _____ (1 of _____)